

# Cabinet AGENDA

**DATE:** Thursday 20 November 2014

**TIME:** 6.30 pm

**VENUE:** Committee Rooms 1 & 2,  
Harrow Civic Centre

## MEMBERSHIP

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**Chairman:** Councillor David Perry (Leader of the Council, Strategy, Partnerships and Corporate Leadership Portfolio Holder)

### Portfolio Holders:

Councillor Sue Anderson	Community, Culture and Resident Engagement
Councillor Simon Brown	Children, Schools and Young People
Councillor Margaret Davine	Adults and Older People
Councillor Keith Ferry	Deputy Leader, Business, Planning and Regeneration
Councillor Glen Hearnden	Housing
Councillor Graham Henson	Performance, Corporate Resources and Policy Development
Councillor Varsha Parmar	Environment, Crime and Community Safety
Councillor Sachin Shah	Finance and Major Contracts
Councillor Anne Whitehead	Public Health, Equality and Wellbeing

**(Quorum 3, including the Leader and/or Deputy Leader)**

**Contact:** Daksha Ghelani, Senior Democratic Services Officer  
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## **AGENDA - PART I**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any).

### **2. DECLARATIONS OF INTEREST**

To receive declarations of disclosable pecuniary or non pecuniary interests arising from business to be transacted at this meeting from:

- (a) all Members of the Cabinet; and
- (b) all other Members present.

### **3. PETITIONS**

To receive any petitions submitted by members of the public or Councillors.

### **4. PUBLIC QUESTIONS \***

To receive any public questions received in accordance with paragraph 16 of the Executive Procedure Rules.

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

**[The deadline for receipt of public questions is 3.00 pm, 17 November 2014. Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)**

**No person may submit more than one question].**

### **5. COUNCILLOR QUESTIONS \***

To receive any Councillor questions received in accordance with paragraph 17 of the Executive Procedure Rules.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

**[The deadline for receipt of Councillor questions is 3.00 pm, 17 November 2014].**

### **6. KEY DECISION SCHEDULE - NOVEMBER 2014 TO JANUARY 2015** (Pages 1 - 14)

### **7. PROGRESS ON SCRUTINY PROJECTS** (Pages 15 - 16)

For consideration.

## COMMUNITY, HEALTH AND WELL-BEING

- KEY 8. UPDATE ON MAJOR PUBLIC HEALTH CONTRACTS AND PROPOSED FUTURE PROCUREMENT ACTIVITIES** (Pages 17 - 66)

Report of the Director of Public Health.

## ENVIRONMENT AND ENTERPRISE

- KEY 9. TOTAL FACILITIES MANAGEMENT PROCUREMENT** (Pages 67 - 92)

Report of the Corporate Director of Environment and Enterprise.

## RESOURCES

- KEY 10. ARRANGEMENTS FOR THE SUPPLY OF TEMPORARY WORKERS AND RECRUITMENT PROCESS** (Pages 93 - 108)

Report of the Corporate Director of Resources.

- 11. BUDGET PLANNING PROCESS UPDATE** (Pages 109 - 168)

Report of the Director of Finance and Assurance.

- 12. HB PUBLIC LAW LIMITED** (Pages 169 - 178)

Report of the Corporate Director of Resources.

- 13. ELECTIONS AND INDIVIDUAL ELECTORAL REGISTRATION** (Pages 179 - 190)

Information Report of the Returning and Electoral Registration Officer.

- 14. ANY OTHER URGENT BUSINESS**

Which cannot otherwise be dealt with.

- 15. EXCLUSION OF THE PRESS AND PUBLIC**

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Title</u>	<u>Description of Exempt Information</u>
16.	Renewal of contracts for Temporary Workers and Recruitment Services for Permanent Staff	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the

authority holding that information).

17. HB Public Law Limited Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

## **AGENDA - PART II**

**KEY 16. ARRANGEMENTS FOR THE SUPPLY OF TEMPORARY WORKERS AND RECRUITMENT PROCESS (Pages 191 - 194)**

Appendix E to the Report of the Corporate Director of Resources.

**17. HB PUBLIC LAW LIMITED (Pages 195 - 242)**

Appendices to the Report of the Corporate Director of Resources.

**\* DATA PROTECTION ACT NOTICE**

The Council will audio record items 4 and 5 (Public and Councillor Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on 17 November 2014
Publication of decisions	21 November 2014
Deadline for Call in	5.00 pm on 28 November 2014
Decisions implemented if not Called in	29 November 2014